

UNIVERSITY GLEN HOMEOWNER'S ADVISORY COUNCIL
Minutes of May 16, 2013 Meeting

The University Glen Homeowner's Advisory Council (**HAC**) met on May 16, 2013 at 6:00 p.m. The meeting was held in the conference room of the University Glen Corporation (**UGC**) offices, California State University Channel Islands (**CSUCI**), 45 Rincon Drive, Camarillo, CA.

HAC Members Present: Tiina Itkonen, Christopher Scholl and Omeca Nedd

UGC Representative(s) Present: Dr. Erik Blaine, Emma Ashley and Whitney deBruynKops

CSUCI Police Officer Present: [_____]

Housing and Residential Education (HRE) Representative(s) Present: Cindy Derrico

1. Call to Order (*HAC Member, Tiina Itkonen*)

- Ms. Itkonen called the meeting to order and announced that she would be substituting for HAC Chair, David Carlson, who was unable to attend the meeting.
- Dr. Blaine noted that his time was limited as he had to depart at approximately 6:30 p.m. and suggested the agenda items be taken in an order that would permit him to give the management report and address the HAC open items list prior to 6:30 p.m. Ms. Itkonen obliged.

2. Public Comments

- A UGlen resident who organized the signing of a "Thank You Firefighters Banner" provided information about the banner -- where it is located, when it can be signed, when she will present it to firefighters, etc.
- A UGlen resident who is also a representative of the Red Cross spoke about the Camarillo Springs Fire and circulated written information about the Red Cross.
- Various attendees expressed gratitude for all the firefighters and police department did to protect people and property during the Camarillo Springs Fire.

3. Management Office Report

- Dr. Blaine spoke about the Camarillo Springs Fire, providing details about the impact the fire had on the CSUCI campus and UGlen.
- Dr. Blaine discussed the CI Alert system and distributed a letter, which included instructions for UGlen residents to sign up for the CI Alert system (the system used by UGC to contact CSUCI faculty, staff and students in the event of a natural disaster or emergency affecting the CSUCI campus and UGlen). He noted that the letter would also be delivered to every residence in UGlen.
- Dr. Blaine discussed the upcoming CSUCI commencement. He noted that there would be two ceremonies and that UGlen residents may be affected by, among other things, the planned road closures and increased traffic on commencement day.
- Dr. Blaine announced that Safety Day was moved to June 1, 2013 between 10 am and 2 p.m. and distributed a flyer about the event.
- As a follow-up to the discussion regarding the possibility of “student managers” residing in UGlen, Dr. Blaine announced (and Cindy Derrico confirmed), that no HRE students or student managers will reside in UGlen above Rincon. In response to questions asked by UGlen residents and the HAC, Dr. Blaine disclosed that, pursuant to the existing agreement between the UGC and HRE, three (3) UGlen apartments will be leased to HRE for use by HRE/CSUCI employees (who are not students). Ms. Derrico emphasized that the employees are no different than any other CSUCI employee for whom CSUCI was obliged to provide housing. One homeowner asked for further assurances that no HRE students would ever live in UGlen above Rincon regardless of who heads the UGC, the HAC and/or CSUCI and confirmation that the number of apartments leased by HRE wouldn’t increase. Dr. Blaine committed to providing homeowners with a follow-up “comfort letter” which would include the requested assurances.
- One homeowner expressed concern that there was no written record of the student housing discussions and/or other issues discussed at HAC meetings. She requested that minutes of the HAC meetings be posted or distributed.
- One homeowner (who had missed the discussion regarding the Camarillo Springs Fire and the CI Alert system) shared her harrowing experience with the Camarillo Springs Fire and suggested that a centralized alarm go off at the first sign of danger. Dr. Blaine reiterated some of what had been said earlier about the CI Alert system and UGC’s efforts to increase enrollment in the CI Alert system.

4. HAC List of Open Items

- *Water Fountain Installation:* Dr. Blaine reported that the water fountain has been installed and is operational. The UGlen resident who made the initial request for the water fountain thanked Dr. Blaine for getting this done.
- *Missing UGC Board and Site Authority Minutes:* Dr. Blaine confirmed with the HAC that the missing UGC Board minutes were uploaded to the UGC Board web page.
- *HAC Request to Site Authority for Homeowner Representation in UGlen Governing Bodies:* Dr. Blaine acknowledged receipt of the HAC letter to the Site Authority requesting that the HAC be permitted to elect a voting member of the UGC Board and reported that a staff review of the request is in process.
- *Student Housing in Town Center:* A brief discussion was had about the Town Center Plan; however, except for a clarification that the Town Center Plan is expected to be in effect for the next 3-5 years, no new details were provided regarding student housing in the Town Center.
- Dr. Blaine requested that the following open items be tabled until the next HAC meeting: (1) HAC/Community suggestions for uses for land near “new” swimming pool; and (2) HAC web page maintenance. The HAC agreed to discuss these items at the next HAC meeting.
- With respect to item (1) in the bullet immediately above, one homeowner expressed disappointment that the land had been left in that raw state for years and asked whether the second lot idea was still on the table. Another homeowner suggested that UGC use the space for an outdoor fitness lot (*a la Venice Beach*).

5. HAC Comments

- An HAC member asked what would be done regarding student parking passes to combat parking fraud. Cindy Derrico said that all parking passes would be collected from the students and that HRE was switching to a decal system. Dr. Blaine noted that next year the students would be residing in Town Center and, as such, would be given Town Center parking passes.

6. CSUCI Police Department Report

- Commencement: Officer _____ confirmed that Dr. Blaine covered all significant points in his discussion regarding CSUCI commencement.

- Officer _____ noted that identity theft cases were on the rise in Ventura County and advised UGlen residents to be cautious with their debit and credit cards.
- Officer _____ mentioned that the police department was fielding rattlesnake calls

7. **Construction Update**

- No construction update provided.

Next Meeting: Thursday, June 20, 2013, 6:00 p.m.
University Glen Conference Room
Town Center