

**UNIVERSITY GLEN HOMEOWNERS' ADVISORY COUNCIL**  
**Minutes for Thursday, November 15, 2018 (6 PM)**  
**UG Community Center-Lounge**  
**45 Rincon Drive, Ste. 104, Camarillo, CA**

1) **Call to Order**

- a) At 6:05 PM Chris Williamson, Chair of the HAC, called the meeting to order.
- b) HAC members present:

- Chris Williamson, Chair
- Mark Hewitt
- Sandra Boyd
- Kelli Miller
- Tom Bokhart

There was a quorum.

2) **Approval of Minutes**

- a) The Meeting Minutes for October 18, 2018, were approved by email. The approved meeting minutes will be uploaded to the website shortly.

3) **Public Safety Report (Chief Mike Morris)**

- a) Chief Mike Morris introduced himself and his Lieutenant Drake Massey who was also in attendance to the owners attending the HAC meeting. It was noted Lieutenant Massey lives in UG.
- b) Chief Morris suggested he wanted to talk about the recent incidents affecting owners in UG. Morris offered to talk at any level with owners regarding components of recent incidents.
- c) Owners asked Morris about the incident with the gun on Campus. On October 31<sup>st</sup> at about 11:00 AM a student reported she was physically assaulted in a rest room on the second floor of the Bell Tower. Morris reported during the investigation the student reported a female presented a gun and threaten the student. Morris offered detail regarding the timeline for the investigation of a reported assault. Police responded in about 2-minutes. Chief Morris reported 90-seconds into the interview with the assault victim the responding officer asked the victim "were there any weapons involved" and the victim responded "yes, the person had a gun and pointed it at me threatening me." Morris commented the information a gun was present in the reported assault the whole dynamic changed. The interview determined the assault occurred about 15-minutes before the Police were called. With the knowledge the assailant has left the scene of the assault at least 17-minutes prior, the perpetrator could have fled and be as far away as Oxnard or this person could be sitting in a class nearby. Morris observed during this 17-minute timespan the Police department received no additional requests for service or unusual activity. Additional information about the incident was difficult to get from the victim including a detailed

description of the perpetrator. The person also commented she did not see the perpetrators face. No robbery was reported by this person. The person does not know who attacked her. And does not know the reason she was attacked. As investigators Morris offered there are many problems with this incident. Because a firearm was reported used in this incident, the police needed to “ring the bell”. Emergency Notification was sent to the Campus through the variety of platforms available to the Police Department. An evacuation was not ordered nor an order to “Shelter in Place”. The notification is presented to individuals to make their own evaluation as to their individual course of action and to call the Police Department, if they have any information. The CSUCI Police Department then called in additional officers to search the campus. During this time the Police Department was receiving calls from student as social media was offering various comments including there “was an active shooter on Campus”. Students were calling and asking if it was safe to come to campus to their classes. Based on these calls and the Police Departments goal of determining/assuring the campus was safe, classes were cancelled for the rest of the day. Morris reported during this time many individuals were asking if the campus was in “lock-down”. Morris observed. People were asking “why was the campus not locked-down”. Morris submitted CSUCI has no capability to “lock-down” the campus. Elementary Schools and High Schools are much more compact, smaller, usually have a perimeter fence, and a single point of entry. Every person on the Elementary and High School Campuses know who is on campus and who is supposed to be on campus. You are also dealing with children. Morris commented CSUCI is 1200-acres of area open to the public. CUSCI is also populated by independent adults. At CSU facilities “lock-down” is not used and considered a “curse word”. At CSU campuses individuals and small groups have the capability to “shelter in-place”. Individuals and groups within specific parts of the campus can make specific assessments of their situation and decide to “shelter themselves in-place”.

Morris commented the police department has received feedback there was a lack of clear instructions, such as to evacuate or shelter in-place. Morris stated the department cannot give such an order because “one-size does not fit all” situations. Morris offered if the entire campus is directed to “shelter in-place”. A larger problem may result because persons may be “sheltering in-place” in the space where the perpetrator may be hiding.

An owner asked if Chief Morris was including the East Campus/University Glen regarding his comments. Morris stated this specific incident is directed mainly to the West Campus, but the comments can apply to the East Campus/University Glen as well.

The take away is that in a dynamic situation on the Campus of a threat (both West and East Campus), the police department will not give a one-size fits all directive. The department will convey information.

Morris asked whether any attendees have completed the “active shooter” training course. The three options in an “active intruder” are 1.) Run (put distance between you and the perpetrator; 2.) Hide (shelter in-place); 3.) Confront the intruder.

Morris suggested taking this type of course to understand how to be prepared in any situation, what are your options to “get-out” of any space in which you may find yourself. In the case of an active event the police department will provide information, so individuals can make the decision what is best for your specific situation.

Simhan Mandyam, Owner, asked what is the police department's communication plan for a campus having both an academic campus and a residential community? Mandyam suggested the communication for the academic campus and the residential community (University Glen) should be different.

Morris offered the way the police department communicates with residents of University Glen directly through the University Glen Portal (website) where the department puts up an "emergency banner" at the top of the homepage.

There is also the "CSUCI Alerts" platform. This is the emergency notification system, is by phone call/text message/email. The CSUCI Alerts is the emergency notification system the police department strongly recommends signing up for. The CSUCI Alerts system is an "opt-in" system. Individuals do not receive the CSUCI Alerts unless individuals get on the CSUCI website and "opt-in" to receive these emergency communications.

Mandyam further questioned, "will the emergency communications be a little more tailored to each of the constituents (West and East Campus)?"

Morris stated the communications can be tailored for each constituent group.

Morris stated that if the emergency communication is for all constituents the emergency communication is distributed "globally".

Morris encouraged all members of the UG community to go online and sign-up (opt-in) to receive the CSUCI Alerts.

Morris mentioned that recently emergency messages for sent regarding the mandatory evacuation for the fire threat. Morris stated there were a couple of emergency communications which were sent only to University Glen residents. EBlasts regarding emergency situations are sent to UG residents from the UGCAM office.

Mandyam asked what is the time delay for the various notification systems?

Gabrielle Powell, Owner, stated all the messages are received at once.

Morris stated the Ventura County Emergency Alert system is under the control of the Ventura County Sheriff. The CSUCI Emergency Alert system does not have access to the VC Alert System nor does CSUCI redistribute the VC Alerts via the CSUCI Emergency Alert network.

Morris commented to the UG residents, "you can't hurt my feelings. If there are things you want to talk about, let's talk about it."

Alan Linnemeyer, Owner, inquired whether there was any surveillance/follow-up regarding the incident with the person with a firearm on campus? Morris reported there has been "not one shred" of additional information regarding the incident.

G. Powell questioned whether any surveillance cameras on campus offered additional information? Morris reported the department does not have any surveillance evidence regarding the person with a firearm on campus.

A female owner asked, "was there any evidence of battery on the victim"? Chief Morris offered there was evidence of some trauma on the victim.

Tom Bokhart, Owner, asked about the emergency notification tools. Bokhart stated it appeared he received alerts based on the proximity to his location. He went further and questioned is there an alert system available for visitors to the CSUCI campus? Morris responded, "not through our CSUCI's process". Morris commented further that VC alert system has the capability to draw a circle around an area and everyone within the designated area will receive an alert.

The CSUCI Alert system is not set up that way. The CSUCI Alert system is designed for the main campus. All faculty, staff, and students are in the CSUCI Alert system data base.

Sandi Boyd, Owner further stated there is not a data base for the residents of University Glen.

HAC manger, Friesen, inserted the UGCAM office maintains a data base for the owners of Single-Family Homes and Townhouses. E&S Ring maintains a data base for the Mission Hills Apartment residents.

Boyd asked, is there a way that UGCAM and E&S Ring data base can become the CSUCI Alert's source for notifications?

Morris stated technologically there is a system called "PeopleSoft" which manages everyone on campus. The University's PeopleSoft data base is directly connected to the CSUCI Alert system. It would appear the UG resident data bases could be utilized. How much it cost to integrate the UG database with CSUCI Alert system will require investigation.

Morris restated there is a very user-friendly opportunity for UG residents to "Opt-In" to the CSUCI Alert System.

Morris mentioned putting people into a data base which people may not want to be included in is another concern.

Boyd stated, "we have a clear responsibility to make sure the kind of notice needed to be given to evacuate is given to everyone".

Boyd stated she appears to have been unable to "opt-in" to the CSUCI Alert system. She reported she received no notification from CSUCI about the evacuation and the only way she found out about the mandatory evacuation was through her neighbor telling her.

Mandyam suggested in the "opt-in" process there be a box indicating whether the person is a UG resident of a student.

G. Powell commented why do you need to differentiate between East and West Campus? Isn't the goal to get the message out?

Morris commented he was speaking to the fact UG residents are not in the CSUCI PeopleSoft data base.

Chris Williamson, HAC Chair, commented he "opted-in" as he was sitting here in the meeting.

Boyd offered that she would like to develop a structured solution to provide emergency notifications to the residents of UG which is not dependent on individual owner's actions to provide the important emergency notifications.

Morris stated the CSUCI Police Department is aware there are residents of University Glen who are not in the CSCUI Alerts system. Because of this understanding, after all the notifications went out the police department went down each street with a bullhorn notifying UG of the mandatory evacuation and then later went door to door to notify and verify all residents had been notified of the mandatory evacuation.

An attendee suggested there be a monthly test of the CSCUI Alert system so those who have signed up can verify they are receiving the notifications. Morris suggested periodic testing of the alert notification system can be investigated.

Teresa Fuerte, Owner, commented many of the residents received the alerts while at work and returned to UG. She reported there were no officers directing traffic out of UG because it was so chaotic. She reported it took until 9:00 PM to get to Simi Valley, a safe distance away from UG.

Morris stated he would like to speak to the CSUCI evacuation plan. He stated the purpose of the CSUCI evacuation plan is to equitably as possible distribute the number of cars on campus through the three available exits. So, depending on where you are on campus you should proceed to one of the three exits. The protocol states police officers will be three exits to direct traffic. Staff will also be

sent to key intersections to facilitate the evacuation process. Morris stated the evacuation plan was executed well. Chief Morris stated this fire was a regional issue and the fire moved very quickly. Everyone in the entire area hit the streets at the same time. The 101 freeway was shut-down, and Potrero Road was closed as well. The result was Lewis Road was unable to handle the quantity of cars and became a "parking lot". Because of having officers at the exits from the Campus, the officers could direct traffic from the Campus into the gaps in traffic on Lewis Road. There were County Highway Patrol offices at each intersection on Lewis Road leading into Camarillo directing traffic as well. The volume of traffic and the time it took for people to get to a safe location away from the Campus and Lewis Road resulted in the traffic tie-up on Lewis Road. The Lewis Road volume issue is not-just a CSUCI issue, but an issue which is an issue for the entire County of Ventura.

T. Fuerte commented she returned to the UG from her work in Port Hueneme to get her things to evacuate and the only officer she saw was when she came back onto Campus. She reported seeing no officers going off campus.

Mark Hewitt commented he wanted to go back one step. He had a hardcopy of the CSCUI evacuation plan which he suggested being posted after this HAC meeting. He mentioned six-months ago when the evacuation plan was presented to UG community it was suggested a better presentation of the evacuation plan be developed and offered to the UG community to get word out about the Campus evacuation plan.

Hewitt asked Chief Morris if there was an officer positioned at the round-a-bout at the dog park to direct traffic in University Glen as stated in the evacuation plan. Hewitt asked there was discussion about a staged evacuation? Did any staging happen during this recent evacuation?

Morris responded to Hewitt's question by stating there was no time for a staged evacuation.

Morris stated the Hill Fire was a fire which grew very quickly. About 2:00 PM a small fire was reported in Santa Rosa Valley. Morris stated it was about 2:30 PM the fire came to the CSUCI PD's attention. About 15-20 later the fire was reported to be at 100-acres and heading toward Leisure Village and is going to be a problem because it is creating a lot of smoke. 10-minutes later there was a mandatory evacuation called for. All the memories of the Springs Fire came back. This time fortunately the fire did not make it to the campus.

Hewitt reported he left his office in Ventura at 2:45 PM. He reported he came to Lewis & Camarillo Street and the officer would not let him turn in to the campus at Camarillo Street. Hewitt suggested the protocol to come back on to Campus should be reviewed. He suggested it be made known Camarillo Street will not be used to provide access back onto the Campus during an evacuation. He offered one lane at the main entrance to the University might be designated as the only entrance back on to Campus. This would facilitate making both lanes of Camarillo Street being used to exit. He suggested traffic on Potrero Road be directed to turn left at Lewis Road rather than loading up Lewis Road.

S. Boyd offered every resident in University Glen should understand what their evacuation route is and what their ingress route is to get pets, etc. She stated she did not receive a copy of the most recent evacuation plan. As a result, she did not know where to go during the evacuation.

Morris agreed the PD can always work to do a better job of communicating, educating, and sharing the evacuation plan information.

Morris commented that at the point when a mandatory evacuation is ordered by the Fire Department, the PD is not in the mode of letting anyone back on to Campus. PD's effort was to get everyone away from the Campus safely. Morris acknowledged there were points of conflict at the points where some people were wanting to come back onto Campus. The thought process is that with a fast-moving fire, if people can go back on to Campus they may not be able to get out to safety later. Morris offered that the next time the nature of this fire was more evident, the PD established an escort program which allowed owners to return to their homes and retrieve necessities, including medications, etc. Morris stated that between Friday and Saturday afternoon when the evacuation order was lifted just under 300-escorts were performed by the CSUCI-PD.

S. Boyd offered she marveled at how efficiently the CSUCI-PD officers handled the escort process.

Morris commented the image during the Springs Fire indelibly etched in his mind are cars on the road evacuating with flames along the sides of the road. Getting people evacuated off Campus was the PD's primary focus.

C. Williamson offered his situation is he has an elderly woman in a wheel chair at home and he had to come back on to Campus and get her. How can we manage a situation like that? Morris replied he understands there are situations which warrant coming back. Morris said to go to an officer and explain the specifics of your situation. Each situation needs to be worked through individually. It may be the PD sends a fire fighter to your address and retrieves your confined family member, if you yourself do not go back on to Campus.

One owner commented that during this mandatory evacuation all the roads around the Campus seemed to be at capacity. What are the plans to address the added population with the 32-acre development? He questioned are there plans to build additional roads?

Morris responded he understands the concern, but he and the PD do not address construction of roads.

Mandyam offered University Glen is about 15-years old. Camarillo Street is a County Road and with the anticipated additional population, additional road capacity is needed.

Morris commented that in the situation of the recent mandatory evacuation Lewis Road was the limitation for traffic evacuating the Campus not the number of exits from the Campus.

Morris further stated he is aware there are many communities with a similar population to the CSUCI Campus and larger which only have one road two-lane road leading in and out of the development.

Mandyam asked Morris if the PD asks for additional help from programs, such as the CERT (Community Emergency Response Team), volunteers who can assist the PD?

Powell commented there were PD officers going from home to home and could have assisted the elderly individual Mr. Williamson mentioned. Williamson suggested the elderly individual he was mentioned would not have answered the door.

Powell suggested the evacuation of each community needs to include the members of the community not only the PD. She offered we need to know our neighbors and help our neighbors.

Amy Segelin mentioned she attended the recent UG community emergency preparedness meeting which allowed her to make necessary preparations. She

thanked the PD for that meeting and suggested another emergency preparedness community meeting be scheduled soon.

Wolfgang Paasch stated he believes the situation in UG is more complex. He commended the PD on their work during the evacuation. He commented the three exits from the Campus were reduced to one because of the closing of Potrero Road, at University Drive you could only turn right, and Camarillo Street turning right as well. Based on that he commended the PD for doing their job. But what we have learned from this most recent evacuation we can always count on "murphy's law", whatever can go wrong, goes wrong. Paasch suggested being prepared for emergencies is the best plan. That bring us to the planning for the 32-acre development. Paasch mentioned he grew up in the Germany town where the Brothers Grimm were from and when he reads the EIR for the 32-acres he sees a fairytale. He stated the EIR only looks at resources coming into the 32-acre development, and the EIR does not include what residents need to go out. The EIR suggested there will be 1,500 additional cars coming to UG. He also mentioned the 2025 projection for the campus which has the build out for the academic campus to be 12,000-15,000 students compared to the +/- 7,000 students today. Paasch acknowledges the HAC meeting this evening is not the place to have this discussion, but he wanted to put out the thought to the decision makers with the Site Authority and University that it may be in everyone's interest to revisit the overall understanding regarding the safety of all parties as the Campus and University Glen grows.

C. Williamson, Chair of the HAC, offered a couple of items.

- The suggestion was made to test the CSUCI Alert system to assure those individuals who have signed up (Opted-In) are receiving alerts.
- Regarding the number of exits from the University, there are many fields adjacent to the Campus and might any of the farm roads in the fields facility add some means of egress from the Campus.
- He suggested after the various governmental groups will have a follow-up regarding the things learned from the evacuation of the Hill Fire, the UG residents would like to hear the results of those debriefings from the CSUCI PD.
- Is there a way to inform the PD in advance there are special needs individuals at specific addresses in University Glen which could be available to PD during emergency conditions?

Chief Morris responded the PD is set up to have individuals come to the Department's Office to receive information regarding special needs/conditions at specific addressed in University Glen which will be kept on record.

An owner asked whether pets are included as special conditions?

Morris said generally information includes things like people with health conditions or individuals who may be combative or resist arrest, etc.

- C. Williamson suggested in the future having members of the fire department come to the HAC meeting to inform residents about how they work like what Chief Morris has done during this meeting.

Jim Walsh, Senior Director of the Site Authority, noted as well as "opting in" to the CSUCI Alert system, individuals need to "opt-out" when they no longer want to receive CSUCI Alerts, i.e. when residents move out of University Glen.

#### 4) Dog Park Expansion Committee Report

- a) C. Williamson reported the Dog Park Committee has developed a plan for the expansion of the dog park which doubles the overall area of the dog park,  $\frac{1}{4}$  of the total expanded area for the small dogs and  $\frac{3}{4}$  of the total expanded area for the large dogs. With this plan the existing dog park is divided in to two equal parts. One half is to become the "small dog" park where families can come in to play with the small dogs and the remainder become part of the expansion/the large dog park. The small dog park may include seating and possibly play equipment for children nearby.  
The expanded dog park will include an appropriate water facility for both the small dog and large dog parks. Also new gates, etc. Williamson provided a diagram of the committee's idea.
- b) The dog park committee plans to meet to develop a budget for the expansion and accompanying accessories.
- c) C. Williamson mentioned there are funds allocated for the dog park expansion in the 2018-2019 CAM Budget. Williamson suggested the Dog Park expansion could begin construction as soon as the first part of 2018.

#### 5) Management Office Report (E&S Ring CI/Site Authority Representatives)

- a) The repair and painting of the Single-Family Home street side retaining wall project began the week of November 12<sup>th</sup>. The landscaping contractor is coming through prior to the painting crew to trim a minimum of 8-inches from the surfaces of the retaining walls. The landscapers began trimming the shrubbery along Anacapa Island Drive. The painting contractor intends to get back to the schedule sent out prior to the mandatory evacuation within a week.
- b) EBlast has been sent townhouse owners in the 1000 block of Channel Islands regarding the townhouse painting contractor is scheduling an asphalt subcontractor to reapply the asphalt slurry in the alley which was damaged during the townhouse painting project. The anticipated date for this work is Saturday, November 17<sup>th</sup>. This work is part of the punch list items to be completed by the townhouse painting project's contractor.
- c) Phase 3 of the annual tree trimming has started. The work is moving along Twin Harbor and Santa Cruz Island Drive. Several trees have been removed which were diseased or posed a threat to concrete foundations, retaining walls, or sidewalks. There is a list of additional trees not included in this Phase 3 work which are causing concern to owners which are being considered for removal. The landscaping crew is procuring pricing for this additional work.
- d) Friesen reported the UGCAM office received from the CSUCI Facility Services department a link for a survey about the use of the CSU Channel Islands Park (the 300-acre park near the Camarillo Street Bridge over Calleguas Creek). The link is available on the CSUCI website.
- e) UGCAM received from the Hazardous Materials Manager for CSUCI, Jenny Lindquist, a description of the permit compliance guidelines. This information was requested during the meeting she had with Austin's Painting Company, the contractor for the painting of the SFH retaining walls. This document offers information such as the fact the street gutters drain directly into Calleguas Creek, therefore no hazard materials such as water to clean paint brushes are to be dumped into the street gutters.

- f) Regarding the UG Reserve Study, the UGCAM manager is working with Complex Solution representatives to finish up the work on the Reserve Study. Complex Solutions will provide three complete reserve studies, one for the UG Common Areas, one for the Single-Family Homes, and one for the Townhouses. The apartments do not have a separate study from Complex Solutions because the owners of the apartments are responsible to address the apartments' long-term maintenance concerns.

The reserve study will provide very helpful information as the UGCAM budget is developed for 2019-2020 clarifying the responsibility and use of the reserve monies collected as part of the monthly maintenance rent.

- g) The solar bollard has arrived. We are working with a contractor to install the mock-up at the stairs in front of 315 Channel Islands Drive.
- h) The townhouse gutter cleaning project has been scheduled to begin Monday, January 7, 2019 through Friday, January 18<sup>th</sup>. This schedule was determined following conversations with members of the community who requested the cleaning project commence after the holidays.
- i) UGCAM is working with Mike McDonnell, Senior Landscape Architect with Landscape Development Inc., the landscape designers for the 32-acre development, about offering a quote to come out and consult with HAC members regarding developing a plant palette at three proposed locations in University Glen. The proposed service is to include development of a design scheme for three representative plant bed areas in the townhouse area and an apartment courtyard. This consultation is to begin to determine the scope of a project to replace the original plantings and irrigation system from 2004-2006 in University Glen.
- j) UGCAM is working with the CSUCI landscaping crew regarding individual replacement plant work orders. There continues to be conversation with the landscaping contractor about fulfilling their contract. More information is forthcoming.
- k) Brightview Landscaping is providing a quote for the replacement of the side battens and placement of replacement DG along the DG paths between the Town Side Apartment Cove and Long Grade Creek. They are also providing a quote to repair the DG path on the south side of Channel Islands Drive between the round-a-bout and Camarillo Street, near the round-a-bout which is washing out.
- l) Brightview Landscaping is also developing a quote to install California Gold rock in the areas of bare dirt in the alleys of the 200 blocks of Landing Cove.
- m) Friesen reported since the October HAC meeting there were 27 work order requests from owners in University Glen. 3 work orders were electrical in nature and 24 were landscape related. Of the 24 landscaping work orders about half were irrigation related. Friesen encouraged owners to email the UGCAM Manager regarding observations of conditions in UG needing maintenance attention.
- n) UGCAM is working to establish contracts with appropriate vendors to address electrical and plumbing issues as the workers with UAS are no longer performing maintenance work in University Glen.
- o) Temporary Parking Permits are available at the UGCAM office during business hours. If the UGCAM office is closed, temporary parking permits are available at the Mission Hills Leasing Center during their business hours.
- p) The UGCAM offices will be closed for the Thanksgiving holiday beginning at noon on Tuesday, November 20<sup>th</sup> through Monday, November 26<sup>th</sup>.

- q) C. Williamson suggested the parking police be asked to not ticket cars in University Glen over the Thanksgiving Holiday. Friesen responded for the sake of consistency it is recommended to maintain the 24/7 parking enforcement policy.
- r) M. Hewitt asked for a status report on the repair to the three cracks in the retaining wall between the Hillcrest Pool House and the water tanks. Friesen reported he has quotes for the repairs which are being processed.
- s) Hewitt asked about the four trees at 314 Smugglers Cove which were planted, not watered by the landscapers, and have since died. Friesen talked with the landscape crew foreman. He replied it is the landscaper's responsibility to water those trees. Friesen will put a work order in to have these four trees replaced.
- t) Hewitt asked about the uneven pavers at the round-a-bout near the dog park. Friesen reported receiving one price for the remove/repair/reset the pavers and is working to procure additional competitive bids.
- u) Hewitt requested the landscaper remove the decomposing leaves behind the short walls at the round-a-bout at the intersection of Anacapa Island Drive and Channel Islands Drive.
- v) Tom Bokhart suggested the HAC form a landscape committee to address ongoing landscape concerns. This committee would be separate from the assistance HAC members Sandi Boyd and Kelli Miller have volunteered to assist the CAM Manager on developing a proposed long-term planting/replanting solution for University Glen.
- w) Tom Bokhart mentioned at one time it suggested financial reports would be released quarterly for review by UG owners. Friesen responded UG owners are welcome to come to the UGCAM office and review the monthly UGCAM statements developed for the Site Authority. Bokhart suggested Friesen offer a financial summary at each HAC meeting.
- x) T. Bokhart mentioned listing the work orders placed each is good. He mentioned at the recent Site Authority Meeting, Ken Simons-Site Authority Board Member requested a time frame in which the work orders were completed. Friesen reported UGCAM is working to provide this information. Friesen offered the information is available for review by owners in the community.
- y) G. Powell questioned what is going on with the heaters in the pool and spa. Friesen reported UGCAM is in conversation with Better Pools, UGCAM's pool vendor and they are providing quotes to address the heater issues.
- z) T. Bokhart commented he liked the work the tree trimming contractor completed in the alley between Twin Harbor Drive and Platt's Harbor Drive.
- aa) Karin Gordon asked about the status of the repairs to her fence. Friesen suggested she and he talk individually about the timeframe for the fence repair.
- bb) S. Mandyam wanted to second the thoughts T. Bokhart offered regarding the tree trimming along Twin Harbor Drive.
- cc) Mandyam offered he had dust/smoke masks with him for distribution.
- dd) Kelli Miller asked a question about the reserve study. She said Friesen had commented the apartments were doing their own reserve study? Miller offered might there be a problem with the interpretation the apartment owners may make regarding maintenance of the apartments. Friesen responded the owners of the apartments and Senior Site Authority personnel have reviewed the preliminary Reserve Study together to make sure there is no repetition or overlap in responsibilities.
- ee) Josh Foeller asked a question about the street sweeping schedule. On the streets where cars are only allowed to park on one side of the street, those days

when the street sweeper are schedule shall park on streets which are at the perimeter of the development. On the days the street sweeper is to be on Platt's Harbor Drive, the owners' cars can park on Santa Cruz Island Drive or Channel Islands Drive. The intention to make the street gutters as available as possible for the street sweeper to clean-up the leaves and debris.

6) **Architectural Reviews**

- a) Owner on the 700 Block of Channel Islands Drive requested permission to install wrought iron fencing at the concrete patio in front of their French doors. This Property Improvement Application was Approved.
- b) Owner on 300 Block of Twin Harbor offer door hardware for installation on the front door. This Property Improvement Application was Approved.

7)

**Construction Updates**

- a) None

8) **Upcoming Events**

- a) Homeowner's Advisory Council monthly meeting, Thursday, December 20, 2018, at 6:00 PM in the Community Center Lounge.

9) **Meeting Adjourned**

- a) Chris Williamson, HAC Chair, adjourned the meeting at 7:35 PM.

**HAC Attendees**

Owners	SFH/TH	
Chris Williamson	SFH	HAC Chair
Kelli Miller	TH	HAC Member
Mark Hewitt	SFH	HAC Member
Sandi Boyd	TH	HAC Member
Tom Bokhart	TH	HAC Member
Chela Valdivia	TH	
Susan Doswell	SFH	
Miriam Olson	TH	
Janis Benn	TH	
Brett Eastman	TH	
Alec Macdonald	TH	
Alan Linnemeyer	TH	
Cindy Good	TH	
Amy Segelin	TH	
Gabrielle Powell	TH	
Eric Rosado	TH	

Teresa Fuerte	TH
Wolfgang Paasch	SFH
Tina Dreiske	SFH
Richard Gough	TH
Kyle Butler	TH
Simhan	TH
Mandyam	TH
Drake Massey	TH
Jim Welborn	TH
Karin Gordon	TH
Maureen Polley	TH
Victoria Marley	TH
Josh Foeller	TH
Jim Walsh	SA
Lori Lang	SA
Dae Paula	E&S
Saulnier	Ring
Bill Robe	CAG Chair
Jake Friesen	HAC Manager

**Future Neighborhood Improvements**

The following items are on a “Wish List” (*Included to retain resident’s suggestions and concerns*)

Beautification of DG path along creek adjacent to Frenchy’s Cove.

Expanding the dog park.

Suggestion for trees & picnic tables/benches between the Community Garden & Dog Park.

Children’s Playground in the Park.

Addition of cell tower on the ridge by the water towers.

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Upcoming Meetings

University Glen HAC

<http://www.csuci.edu/siteauthority/uglen-residents/homeownersadvisory/>

2018 Next Meeting: Thursday, December 20, 2018, at 6:00 PM.

University Glen Community Advisory Group

<http://www.csuci.edu/siteauthority/uglen-residents/univ-glen-advisory-group.htm>

Next Meeting Dates/Times: Thursday, November 28, 2018, at 4:00 PM.

CSUCI Site Authority

<http://www.csuci.edu/siteauthority>

2018: Monday, December 3, 2018 at 11:30 AM

**Contact Information for Residents (Taken from <http://www.csuci.edu/siteauthority/uglen-residents/>)**

**For Current Homeowners:** All payments of CAM fees shall be made via UGCAM's Yardi Payment Platform, by mailing a check, or by delivering a check to the mail drop at the UGCAM office at 45 Rincon Drive, Suite 103-3B, Camarillo, CA 93012. All maintenance requests shall be made via email at [UGCAM@kennedywilson.com](mailto:UGCAM@kennedywilson.com). For questions about monthly CAM payments or other questions, contact Jake Friesen, UGCAM Manager at 805-702-4038 or by email at [UGCAM@kennedywilson.com](mailto:UGCAM@kennedywilson.com).

**For Home Sales** in the University Glen community, please contact Lori Lang at 805-437-2678 or [lori.lang@csuci.edu](mailto:lori.lang@csuci.edu).

Apartment rentals in the University Glen community, please contact University Glen Apartments at 805-465-0249.

Non-Emergency Number for Police Dispatcher: 805-437-8444.