COMMUNITY HOLIDAY PARTY

Come one, come all! You are hereby cordially invited to the University Glen Community Holiday Party.

When: December 16th from 6-9pm
Where: Community Room

There will be light refreshments from Tortillas, hot and cold beverages, Christmas carolers, raffle prizes and lots of holiday cheer.

COMMUNITY HERB GARDEN

Need a pinch of oregano, rosemary, mint, chives, sage or lavender? UGlen residents are welcome to responsibly harvest from inside the Community Garden the herbs our community gardeners have planted there for us.

CSUCI DOLPHIN FOOD PANTRY

The Dolphin Pantry, located in Arroyo Hall room 114, provides FREE food, toiletries and basic necessities to all CSUCI community members, including University Glen residents. If you or someone you know is feeling food insecure or challenged, then please stop by the Dolphin Pantry to collect unlimited produce and/or up to five other toiletry type items per visit.

Dolphin Pantry Fall 2022 Hours (August 22 through December 9)
Monday - Friday: 1 to 6pm and by appointment if you email basicneeds@csuci.edu

The Dolphin Pantry accepts donations of food and toiletries, etc. In addition, if you’d like to financially contribute to the Dolphin Pantry, you may do so using the following link: https://www.csuci.edu/giving/causes/support/support-student-emergency-needs-fund.htm

HOLIDAY DECORATIONS

When decorating the exterior of your homes for the holidays, please take care to avoid creating trip hazards and other dangerous conditions. Sending out or receiving violation notices during the holiday season isn’t fun for anyone.

NOTICE OF REINSTATEMENT OF LATE FEES – JANUARY 2023

Commencing in January 2023, late fees will once again be charged to your homeowners CAM account if your maintenance rent payments isn’t received by the close of business (5:00pm) on the 25th of a given month.
**REMINDE**RS

**Monthly Maintenance Charges:** *Please put your CAM/ Lot number (NOT your T-Code) on your check!*

The following charges are due on the 10\textsuperscript{th} of the month:

- Single-Family Homes $258.46
- Townhouses $387.81

If you use automatic payments, *please schedule your automatic payment for after the 5\textsuperscript{th} of the month and prior to the due date of the 10\textsuperscript{th} of the month* and confirm that your CAM number is included in the memo field of your check. For assistance in accessing your RentCafe account, contact the UGCAM office.

**Landscaping Issues:** If you have specific landscape items you would like Gothic to address, send an email to UGCAM@kennedywilson.com. We request you include your address and a photo of the condition about which you are concerned to facilitate a clear work order.

**Burlap Blankets:** If you would like to procure a burlap blanket for the gathering and disposal of green waste material around the outside of your home, contact the UGCAM office by letting us know your address and the number of burlap blankets you wish to be left at your front door. When you have completed gathering the green plant material together, place the blanket(s) in the alley at the back of your home where your trash is normally picked up and inform the UGCAM office. UGCAM will instruct Gothic to pick up the burlap blanket(s).

**Dog Park Closure:** In order for Gothic to complete their weekly maintenance of the Dog Parks, the Dog Parks will be closed for one hour per week (MONDAYS at 10:00-11:00 AM). Posted signs at the entry gates to the Dog Parks provide notice.

**Remedy Pest Elimination:** If you would like to have the areas around your home treated for spiders, ants and other pests, then send an email the UGCAM office requesting a service visit from Remedy Pest Elimination (RPE), UGCAM’s pest control vendor who is on site each week on Tuesdays. If you would like RPE to treat a pest issue inside of your house, then contact RPE directly at (805-240-1140).

**Disposal of Animal Waste:** When it comes to disposal of your pet’s poop, please be considerate of your neighbors and properly dispose of it. DO NOT place poop bags on tree beds or in the front courtyards of homes or any other place in UGlen, except for your personal garbage bin or any of the numerous waste disposal receptacles provided throughout the neighborhood.

**SPECIAL EVENTS IN UNIVERSITY GLEN**

If you are planning to hold an event or activity in the UGlen Common Area, you must submit the following application to the UGCAM office a minimum of 30 days in advance:

IMPORTANT CONTACT INFORMATION

CSUCI POLICE DEPARTMENT

California State University Channel Islands
1 University Drive
Camarillo, CA 93012
Dispatch / Non-Emergency Line: (805) 437-8444

UNIVERSITY GLEN COMMON AREA MAINTENANCE OFFICE (UGCAM)

45 Rincon Drive
Suite 103-3B
Camarillo, CA 93012

Email: UGCAM@kennedywilson.com.
Phone: (805) 702-4038.
Office Hours: Monday - Friday 10:00 A.M - 2:00 P.M.

For further information on the UGlen community, please check out the website: http://universityglen.csuci.edu.

CSUCI FACILITY SERVICES (NON-BUILDING PERMIT RELATED ISSUES)

If you notice maintenance items such as potholes, overhanging tree limbs, etc. which are outside the boundaries of the UGlen community, please email your observations to fsworkcenter@csuci.edu.